

Margaret B. Kolaya

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## SUMMARY

- Demonstrated leader with broad knowledge of library organization and informational issues
- Successful agent for library cooperation and shared services
- Advocate for inclusive library service to all members of the community, especially to those individuals with disabilities and their families

## CAREER HISTORY

**Director of Scotch Plains Public Library, Scotch Plains, NJ** 2002 – Present

- Reorganized and improved services for the public resulting in doubled circulation and attendance as well up-to-date collection in multi-media formats
- Partnered successfully with Fanwood attaining \$200,000 in shared service grant funding to support a joint catalog, digital archives, and combined training and programming
- Created *Libraries and Autism: We're Connected*, a customer service training program For library staff to better serve individuals with autism

**Director of the Clark Public Library, Clark, NJ** 1997 – 2002

- Improved internal Board relationships and outward with Township and staff
- Planned major building project, successfully applying for NJ State Library Construction Bond
- Modernized and streamlined inner workings of the library by automation and computerized recordkeeping

**Supervising Librarian of Ruth Rockwood Memorial Library, Livingston, NJ** 1996-

- Supervised installation of \$200,000 HVAC 1997
- Managed operations of Technical and Support Services Departments
- Coordinated conversion of library automation from DOS to networked client/server

**Head Librarian of The Wardlaw-Hartridge School, Edison/Plainfield, NJ** 1982 -1996

- Administered and supervised all operations of a Pre-K to 12<sup>th</sup> grade private college preparatory independent school.
- Initiated, planned and actively lead electronic services for the libraries and entire school by automating and establishing high-access Internet capability as a pilot library for Infolink's *Electronic Doorway*
- Taught critical thinking and library research skills
- Directed Funded Programs for federal math, science, technology and students at risk

## EDUCATION

**Masters Degree in Library Service and Information Studies** 1979

*Rutgers University, New Brunswick, NJ*  
Phi Beta Mu Honorary

**B.A. Degree in American History** 1969

*Bucknell University, Lewisburg, PA*  
Minor studies in Religion and Japanese Studies

## MEMBERSHIPS

Member, American Library Association	34 years
Member, New Jersey Library Association	20 years
Member, Brigade of the American Revolution	36 years